

VSA arts of Iowa
Special Projects/ Program/ Festival Application

Grant Requests are due by the following dates: September 1 December 1 March 1 June 1	Submit Grant Requests to: VSA arts of Iowa Department of Education 400 E 14th Street Des Moines, IA 50319
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Section 1a: Sponsoring Agency Name: _____ Phone No. _____ Address: _____ _____ City _____ County: _____

Section 1b: Coordinator(s) Name: _____ Phone No. _____ Address: _____ _____ City: _____ County: _____

Section 2: Grant Usage (summary of project) A. Description: _____ _____ _____ _____ B. _____ _____

Section 3: Project Description

A. Title of Project	
B. Location	Include Street Address, City, State, and Zip
C. Counties Served	
D. Date(s); Time(s)	
E. Project Narrative Example of what you might include: <ul style="list-style-type: none"> • Intended goal(s) of project or program • Focus of your project • What the students will learn from the experience • Length of program • community component or involvement 	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
F. Presentor(s)/ Artist(s) (if you do not have this artist information call the VSA arts of Iowa office)	<hr/> <hr/> <hr/> <hr/>
G. Numbers to be served (Estimate the number of individuals in each category)	<hr/> Primary (target participants—the main group of students) <hr/> Persons with Disabilities (in the primary group) <hr/> Persons without Disabilities (in the primary group) <hr/> Number Expected (target participants and audience)

Section 4: Publicity How will your grant achieve name recognition for VSA arts of Iowa? How might you promote the VSA arts of Iowa? Examples include local newspaper, local radio, community calendar, bulletin boards, church bulletins, poster, PTO bulletins, interviews, etc.

Publicity Source Title	Details of Publicity Dates, type of media, etc

Section 5a: Budget Summary

Cash Requested	Description	In-Kind Requested	Description
\$	Cash funds requested from VSA arts of Iowa	(estimated value) \$	Estimated In-Kind Donations From
\$	Cash funds requested from others (listed in 5b)		Others (listed in 5b)
\$	Total Cash Budget	\$	Total In-Kind Donations from Others

Section 5b: Budget Detail

[illegible]

Section 6: Expense Budget

	Cash from VSAI Grant	Cash from other sources	Cash subtotal	In-Kind Donation	Subtotals
Personal (e.g. salaries)					
Supplies					
Equipment or Space					
Publicity					
Travel					
Other					
Totals:					Total